

Vaco LLC
Tom Mastandrea
Director of Permanent Placement
International Payroll Manager Job
King of Prussia PA

Our large client located in the King of Prussia Area is looking for an International Payroll Manager.

The position will require a detailed oriented candidate who has strong knowledge of US and International payroll. The position is very hands-on in nature. It will manage 2 payroll specialists in a hands-on “in the trenches” manner.

Payroll will be done weekly, accurately, and timely for this growing organization. The position will update new hires, change in pay rates and classification grades and terminations.

Requirements and Responsibilities:

- Experience with International Payroll Processing
- Prepare Bi-Weekly and Weekly Payroll Processing for 1000+ employees.
- Superior service to employees and colleagues
- Problem-solve payroll issues with management and payroll team.
- Ability to be the “point-person” for all inquiries.
- Follow-up with management on any PTO approvals and exceptions
- Strong attention to detail regarding accurate records and reports of payroll transactions.
- Compliance with federal, state, and local payroll, wage, and hour laws and best practices.
- Strong knowledge of workers comp issues and working with auditors.
- Recruit and interview for new staff for payroll department
- Manage team workflow as it relates to payroll.
- Ability to meet tight deadlines.
- 5+ of multistate and international payroll experience
- Experience with payroll system UKGPro (formerly UltiPro)
- Experience and familiarity with garnishments and payroll taxes
- Ability to work within strict deadlines.
- Strong multi-tasking skills.
- Positive productive work-ethic.

The company is currently 100% remote but will be going back to the office in August or September on a 50/50 remote/in office schedule basis.

Firm offers flexibility to productive colleagues, providing work is getting completed in timely manner. Company has top-rate benefits. Position pays \$85-90K + bonus and other employee perks.

Contact tmastandrea@vaco.com for more information.

